

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
March 13, 2024
5:00 p.m. – Board Room

Mission of St. Thomas Public Library
We Connect.

Present: Greg Grondin, Chair, Deb Laverty, Vice-Chair, Geoff Rae, David Sharpe, Larry Needham, Peter Bloch-Hansen, Councillor Tara McCaulley, Chi Doan

Absent: Councillor Rose Gibson

Staff: Heather Robinson, CEO, Dana Vanzanten, Christine Lewis

Adoption of the Agenda

24-11 Moved by Larry Needham, seconded by Tara McCaulley that the Agenda be adopted as presented. CARRIED.

Declaration of Pecuniary Interest - None declared.

Minutes from February 14, 2024

24-12 Moved by Geoff Rae, seconded by Chi Doan that the Minutes be accepted as presented. CARRIED.

Matters Arising from the Minutes – None.

Management Team Reports

CEO Report

Heather Robinson, CEO, presented her goals for 2024 to the Board.

Library Services Report

24-13 Moved by Geoff Rae, seconded by Tara McCaulley that the Maker Lab policy be accepted as presented. CARRIED.

Dana Vanzanten presented her report on Library Community Fridges to the Board. Liability was a general concern which will be investigated. A future report will address it.

Reports – Standing Committees

Finance Committee

24-14 Moved by David Sharpe, seconded by Larry Needham that the Revenue and Expenditures Statement for February 2024 be approved as presented. CARRIED.

24-15 Moved by Peter Bloch-Hansen, seconded by Tara McCaulley that the Designated Deferred Funds Statement for February 2024 be approved as presented. CARRIED.

Personnel Committee

Deb Laverty, Vice-Chair, shared and explained the framework for Heather Robinson's annual CEO performance appraisal.

Public Relations and Outreach Committee – No report.

OLS Board Assembly Report – No report.

Federation of Ontario Public Libraries – No report.

Friends of the Library – Report.

Correspondence – None.

Health and Safety – No report.

Other Business – None.

Motion for Adjournment

24-16 Moved by Tara McCaulley, seconded by Larry Needham, that the meeting be adjourned at 5:58 p.m.

Next Meeting – April 10, 2024 @ 5:00 p.m.



Chair



Secretary