

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
October 4, 2023
5:00 p.m. – Board Room

Mission of St. Thomas Public Library
We Connect.

Present: Greg Grondin, Chair, Deb Laverty, Vice-Chair, Councillor Tara McCaulley, Geoff Rae, Chi Doan

Regrets: David Sharpe

Absent: Larry Needham, Peter Bloch-Hansen, Councillor Rose Gibson

Staff: Heather Robinson, CEO, Dana Vanzanten, Nadine Poulos, Aaron DeVries, Christine Lewis

Adoption of the Agenda

23-141 Moved by Deb Laverty, seconded by Geoff Rae that the Agenda be adopted as presented. CARRIED.

Declaration of Pecuniary Interest - None declared.

Minutes from September 13, 2023

23-142 Moved by Deb Laverty, seconded by Tara McCaulley that the Minutes be accepted as presented. CARRIED.

Matters Arising from the Minutes – None.

Piano Enclosure

Jeff Bray, Director of Parks, Recreation, and Facilities for the City of St. Thomas, spoke with the Board regarding the future piano enclosure. Heather Robinson is to research liability surrounding this before the Board will move further ahead with this project.

Meet the Coordinator

Alan Thomson, Maker Lab Coordinator, introduced himself to the Board.

Management Team Reports

CEO Report

23-143 Moved by Geoff Rae, seconded by Deb Laverty that the Non-Union job descriptions be approved as written. CARRIED.

Reports – Standing Committees

Finance Committee

- 23-144 Moved by Tara McCaulley, seconded by Geoff Rae that the Revenue and Expenditure Statement for September be approved as presented. CARRIED.
- 23-145 Moved by Tara McCaulley, seconded by Geoff Rae that the Designated Deferred Funds Statement for September be approved as presented. CARRIED.
- 23-146 Moved by Tara McCaulley, seconded by Deb Laverty that the Library's budget for 2024 be presented to the Board and approved as presented. CARRIED.

Nadine Poulos, Dana Vanzanten, and Aaron DeVries presented how the approved Designated Deferred Funds have been spent to date.

- 23-147 Moved by Geoff Rae, seconded by Tara McCaulley that an additional expenditure of \$10,000 be put towards the purchase and installation of a laser cutter from Designated Deferred Funds this year. CARRIED.

Personnel Committee – No report.

Public Relations and Outreach Committee – No report.

OLS Board Assembly Report – No report.

Federation of Ontario Public Libraries – No report.

Friends of the Library – No report.

Correspondence – None.


Health and Safety – Report received for information.

Other Business – None.

Motion for Adjournment

- 23-148 Moved by Tara McCaulley, seconded by Chi Doan, that the meeting be adjourned at 6:13 p.m.

Next Meeting – November 8, 2023 @ 5:00 p.m.


Chair


Secretary