

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
January 18, 2023
5:00 p.m. – Carnegie Room (in person)

Mission of the St. Thomas Public Library
We Connect

Present: Greg Grondin, Chair; Deb Laverty, Vice-Chair; Councillor Tara McCaulley; Councillor Rose Gibson; Larry Needham; Geoff Rae; David Sharp; Peter Bloch-Hansen; Shawn De Neire

Staff: Heather Robinson, CEO; Dana Vanzanten; Nadine Poulos

The new board members introduced themselves to one another. Due to the fact that Business After Five falls on the same day as the scheduled board meetings at the same time, it was decided that the Board would meet on the second Wednesday of each month rather than the third Wednesday at 5:00 p.m.

Nominations for Board Chair & Vice Chair

23-83 Moved by Deb Laverty and seconded by Rose Gibson that Greg Grondin be nominated as Chair of St. Thomas Library Board. CARRIED.

23-84 Moved by Greg Grondin, seconded by Tara McCalley that Deb Laverty be nominated as Vice Chair of St. Thomas Library Board. CARRIED

Approval of Agenda

23-85 Moved by Tara McCalley, seconded by Deb Laverty that the Agenda be adopted as presented. CARRIED.

Declaration of Pecuniary Interest – There was none declared.

Minutes from November 16, 2022

23-86 Moved by Deb Laverty, seconded by Tara McCalley, that the Minutes be accepted as presented. CARRIED

Matters Arising from the Minutes – NONE

Management Team Reports

CEO Report – Received for Information

CEO asked Board members to consider acting as our Ontario Library Service Representative.

Included for Information were the Code of Ethics Policy 01-10 and the Duties of Standing Committees Policy 01-07 as well as the MAAC Report that was presented to Council on the Library Site Audit.

23-87 Paid Time Off Policy
Moved by Tara McCaulley, seconded by Rose Gibson, that the policy be accepted as presented; CARRIED

23-88 Board Standing Committee Policy 01-06
Moved by Larry Needham, seconded by David Sharpe that the report be approved as submitted; CARRIED.

Library Services Report – Received for Information

Dana Vanzanten and Nadine Poulos introduced themselves and described their responsibilities as Programming and Community Development Manager and Customer Engagement and Collections Manager, respectively.

Dana Vanzanten provided a presentation on Intellectual Freedom.

Reports – Standing Committees

Board members volunteered to sit on the Standing Committees as follows:

Finance Committee – David Sharpe, Tara McCaulley, Rose Gibson
Personnel Committee - Deb Laverty, Peter Bloch-Hansen
Public Relations and Outreach Committee – Larry Needham, Peter Bloch-Hansen,
Rose Gibson and Geoff Rae

Finance Committee

23-89 Revenue and Expenditure Statement
Moved by Rose Gibson, seconded by Tara McCaulley, that the Revenue and Expenditure Report be approved as presented; CARRIED

23-90 Designated Deferred Funds Statement
Moved by David Sharpe, seconded by Larry Needham, that the Designated Deferred Funds Statement be approved as presented; CARRIED.

Personnel Committee – None

Public Relations and Outreach Committee – None

OLS Board Assembly Report – None

Federation of Ontario Public Libraries – None

Friends – None

Correspondence – None

Health and Safety – None

Other Business – None

Motion for Adjournment

23-91 Moved by Tara McCaulley, seconded by David Sharpe, that the meeting
 be adjourned at 6:07 p.m.; CARRIED

Next Meeting – February 8th, 2023 @ 5:00 p.m.