

MINUTES  
ST. THOMAS PUBLIC LIBRARY BOARD  
October 19, 2022  
4:15 p.m. Zoom – Online Meeting

**Mission of the St. Thomas Public Library**  
***We Connect***

Present: Greg Grondin, Chair; Terry Metcalf, Vice-Chair; Councilor Joan Rymal;  
Councilor Lori Baldwin-Sands; Pam Hedden; Deb Laverty; Elizabeth Bourque;  
Deanne Feenstra

Staff: Heather Robinson, CEO; Aaron DeVries; Dana Vanzanten; Nadine Poulos;  
Tammi Hawley

Absent: Peter Thornton

**Approval of Agenda**

22-70 Moved by Joan Rymal, seconded by Terry Metcalf, that the Agenda be adopted  
as presented; CARRIED.

**Declaration of Pecuniary Interest** – There was none declared.

**Minutes from September 21, 2022**

22-71 Moved by Lori Baldwin-Sands, seconded by Elizabeth Bourque, that the  
Minutes be accepted as presented; CARRIED.

**Matters Arising from the Minutes** – NONE

**Management Team Reports**

**CEO Report – Received for Information**

22-72 Operating Budget 2023 & Budget Summary  
Moved by Terry Metcalf, seconded by Elizabeth Bourque, that the 2023  
Operating Budget be accepted as presented; CARRIED.

Letter from Southwestern Public Health - Received For Information

22-73 Board Legacy Document  
Moved by Terry Metcalf, seconded by Joan Rymal that the Document be  
approved as submitted; CARRIED.

## **Library Services Report**

**Statistical Overview** – Received For Information.

- 22-74        Carnegie Room Television Proposal  
Moved by Terry Metcalf, seconded by Joan Rymal, to approve the purchase as submitted, using Designated Deferred Funds; CARRIED.

## **Reports - Standing Committees**

### **Finance Committee**

- 22-75        Revenue and Expenditure Statement  
Moved by Terry Metcalf seconded by Lori Baldwin-Sands, that the Revenue and Expenditure Report be approved as presented; CARRIED

**Personnel Committee** - None

**Public Relations and Fundraising Committee** – None

**OLS Board Assembly Report** - None

**Federation of Ontario Public Libraries** – None

**Friends** – None

**Correspondence** – None

**Health and Safety** – Received For Information

**Other Business** – None

### **Motion for Adjournment**

- 22-76        Moved by Lori Baldwin-Sands, seconded by Joan Rymal, that the meeting be adjourned at 4:45 p.m.; CARRIED.

**Next Meeting** – November 16, 2022 @ 4:15 pm