

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
December 18th, 2019

The regular meeting of the St. Thomas Public Library Board was held at 4:15 p.m. on Wednesday, December 18th, 2019 in the Carolyn Kneeshaw Board Room, St. Thomas Public Library.

Present: Greg Grondin, Chair; Terry Metcalf Vice-Chair; Councillor Lori Baldwin-Sands; Councillor Joan Rymal; Deanne Feenstra; Peter Thornton; Pam Hedden; Elizabeth Bourque;

Staff: Heather Robinson - CEO; Aaron DeVries; Dana Vanzanten; Amber-Lyn Sitland

Regrets: Deb Laverty;

Addition to the Agenda - None

Approval of Agenda

19-116 Moved by L. Baldwin-Sands, seconded by E. Bourque that the agenda be adopted as presented. CARRIED.

Declaration of Pecuniary Interest - There was none declared.

Minutes of November 20th, 2019

19-117 Moved by J. Rymal, seconded by T. Metcalf that the Minutes of the Meeting of November 20th, 2019 be approved as presented. CARRIED.

Matters Arising from the Minutes - None

Presentations

Mural Project – Sean Dyck

19-118 Moved by T. Metcalf, seconded by P. Thornton that the Motion tabled at the Meeting of November 20th, 2019 in reference to the Mural be brought forward and be approved as presented. CARRIED

French Storytime – Chantelle Cressman

Book Club in a Bag – Terri Scott

Management Team Reports

CEO's Report - Received for information

St. Thomas Public Library has met their Fundraising Goal for 2019. The Board would like to acknowledge Amelia Bainbridge's hard work and commend her for a job well done.

Statistics on how donations are received (i.e. online, by mail or in person) have been requested for information.

- Public Library Act Changes
19-119 Moved by T. Metcalf, seconded by J. Rymal that St. Thomas Public Library Board approve not changing the number of meetings per year but revising the By-Laws to state "At the discretion of the CEO and Board Chair, a meeting can be dropped if that meeting is deemed not required. CARRIED.

Managers' Report – Received for information

Distributed at meeting: Email sent by Customer to Council and Board Members. H. Robinson and J. Rymal will each draft a response letter to the customer.

Policies & Job Descriptions - None

Friends

Friends Book Sales Report – November 2019 - Received for information.

Friends Liaison Report November 2019 – Received for Information

The previous month's report was sent in the package. The correct report was handed out at the meeting.

Reports - Standing Committees

Finance

- Revenue and Expenditures November 30th, 2019 Statement
19-120 Moved by T. Metcalf, seconded by J. Rymal that St. Thomas Public Library Board approve the November 30th, 2019 Revenue and Expenditure Statement as presented. CARRIED.

Personnel Committee In Camera Session

- 19-121 Moved by T. Metcalf, seconded by E. Bourque that the St. Thomas Public Library Board move, "In Camera" to discuss Personal matters about an identifiable individual. CARRIED.
- 19-122 Moved by T. Metcalf, seconded by P. Thornton that the St. Thomas Public Library Board move, "Out of Camera". CARRIED.

Public Relations and Fundraising Committee - None

Southern Ontario Library Service – Received for information

Federation of Ontario Public Libraries – None

Correspondence - None

Health and Safety

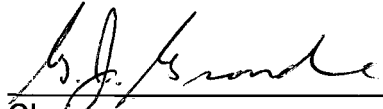
Health & Safety Committee Report – None.

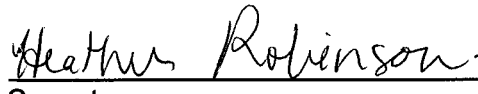
Other Business – Distributed STaPLe Winter 2020

Adjournment

19-123 Moved by E. Bourque, seconded by P. Hedden that the meeting adjourn at 5:00 pm CARRIED.

Next Meeting: January 15th, 2020


Chair


Secretary