

Agenda
Board Meeting
St. Thomas Public Library Board
March 20th, 2019
4:15 p.m. Carolyn Kneeshaw Board Room

Mission of the St. Thomas Public Library

We Connect

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| 1. Adoption of Agenda | | MOTION |
| 2. Declaration of Pecuniary Interest | | |
| 3. Minutes from Meetings | | |
| 3.1 Minutes of Meeting February 20 th , 2019 | | MOTION |
| 4. Matters Arising from the Minutes | | |
| 5. Presentations | | |
| 5.1 Staff Presentation
Mallory Pearce, Marketing and Communications Coordinator &
Amelia Bainbridge, Communications and Fundraising Assistant | | PRESENTATION |
| 5.2 Staff Presentation
Tyler Hanley, Acquisition Services Coordinator | | PRESENTATION |
| 6. Board Training - None | | |
| 7. Management Team Reports | | |
| 7.1 CEO Report | | REPORT |
| 7.1.1 Staff Development Day | | MOTION |
| 7.2 Management Reports | | |
| 7.2.1 Communications Plan – Quarterly | | REPORT |
| 7.2.2 Policy # 02-10-1.3 Administrative Clerk – Job Description | | MOTION |
| 7.3 Friends | | |
| 7.3.1 Friends Book Sales Report – February 2019 | | REPORT |
| 7.3.2 Friends Liaison Report – February 2019 | | REPORT |
| 8. Reports - Standing Committees - Reports | | |
| 8.1 Finance Committee | | |
| 8.1.1 Revenue and Expenditure Statement February 28 th , 2019 | | MOTION |
| 8.2 Personnel Committee – In Camera | | IN CAMERA |
| 8.3 Public Relations and Fundraising Committee | | |
| 8.3.1 Fundraising Plan 2019 | | REPORT |

- 8.4 Southern Ontario Library Service
 - 8.4.1 Appointment of Trustee Council Representative MOTION
- 8.5 Federation of Ontario Public Libraries - None
- 9. Correspondence
 - 9.1 Caps Off Brewing Company
- 10. Health and Safety
 - 10.1 Health & Safety Policy MOTION
- 11. Other Business - None
- 12. Motion for Adjournment MOTION
- 13. Next Meeting – April 17th, 2019

Distributed at Meeting