

POLICY

Policy Type: Board
Policy Title: Standing Committees
Policy Number: 01-06

Standing Committees:

- 1.1 Each Committee shall be comprised of at least two members as determined by the Board. Each committee shall select a Chair. In addition the Chair of the Board shall be a member ex officio and may participate and vote as any other member.
- 1.2 The quorum for each Committee shall be a majority of the members including the Chair of the Board.
- 1.3 Each Committee shall establish suitable meeting dates for the conduct of its business and/or shall meet at the call of the Chair.
- 1.4 Notice of a Committee meeting may be delivered, either by email or by telephone, not later than 24 hours prior to the meeting.
- 1.5 The C.E.O. shall be the designated Secretary of the Finance and Personnel Committees. Should the designated Secretary be absent at any meeting, a person having the confidence of the Board may be appointed pro tem for that meeting.

Reference: Board By-Laws Section 6

Approved Date: January 16, 2019
Supercedes Date: October 15, 2014
Review Date: October 2022
Reference: Library Board Meeting, January 16, 2019