

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
December 19th, 2018

The regular meeting of the St. Thomas Public Library Board was held at 4:15 p.m. on Wednesday, December 19th, 2018 in the Carolyn Kneeshaw Board Room, St. Thomas Public Library.

Present: Greg Grondin, Chair; Terry Metcalf, Vice-Chair; Councillor Joan Rymal; Councillor Lori Baldwin-Sands; Deanne Feenstra; Elizabeth Bourque; Pam Hedden; Peter Thornton

Staff: Heather Robinson - CEO; Sarah Macintyre; Aaron DeVries; Dana Vanzanten; Amber-Lyn Sitland

Regrets: Deb Laverty;

Nominations for Board Chair & Vice Chair

18-91 Moved by T. Metcalf, seconded by D. Feenstra that Greg Grondin be nominated as Chair of St. Thomas Library Board. CARRIED.

18-92 Moved by G. Grondin, seconded by J. Rymal that Terry Metcalf be nominated as Vice Chair of St. Thomas Public Library Board. CARRIED.

Approval of Agenda

18-93 Moved by L. Baldwin-Sands, seconded by J. Rymal that the agenda be adopted as presented. CARRIED.

Declaration of Pecuniary Interest - There was none declared.

Minutes of November 21st, 2018

18-94 Moved by J. Rymal, seconded by T. Metcalf that the Minutes of the Meeting of November 21st, 2018 be approved as presented. CARRIED.

Matters Arising from the Minutes – There was none.

Management Team Reports

CEO's Report - Received for information

18-95 Memorial Arena

Moved by T. Metcalf, seconded by J. Rymal that St. Thomas Public Library Board reconsider the Motion on February 21, 2018 regarding the investigation of Memorial Arena as a possible satellite. CARRIED.

18-96 Memorial Arena

Moved by T. Metcalf, seconded by J. Rymal that St. Thomas Public Library Board rescind the motion of the investigation of Memorial Arena as a possible satellite at this time. CARRIED.

- 18-97 2019 Operating Budget
Moved by T. Metcalf, seconded by L. Baldwin-Sands that St. Thomas Public Library Board approve the revised 2019 Operating Budget as presented. CARRIED.

Management Reports

Programming Report - Received for information

- 18-98 Book Club Kit
Moved by L. Baldwin-Sands, seconded by T. Metcalf that St. Thomas Public Library Board approve the use of Friends of the Library trust funds to support the new "book club in a bag" service model as presented. CARRIED.

Fundraising Report - Received for information

Communication Plan - Received for information

Cloud Library -verbal report

Road Trip to Idea Exchange - Presentation

Friends

Friends Book Sales Report – November 2018 - Received for information.

Friends Liaison Report – November 2018 - Received for information.

Reports - Standing Committees

Finance

- 18-99 Revenue and Expenditures November 30th, 2018 Statement
Moved by T. Metcalf, seconded by E. Bourque that St. Thomas Public Library Board approve the November 30th, 2018 Revenue and Expenditure Statement as presented. CARRIED.

Policies

- 18-100 Policy # 03-14 – Social Media
Moved by T. Metcalf, seconded by J. Rymal that St. Thomas Public Library Board approve the revised Policy: Social Media as presented. CARRIED.

Personnel Committee

In Camera Session

- 18-101 Moved by E. Bourque, seconded by L. Baldwin-Sands that the St. Thomas Public Library Board move, "In Camera" to discuss Labour Relations and personal matters about identifiable individuals. CARRIED.
- 18-102 Moved by E. Bourque, seconded by J. Rymal that the St. Thomas Public Library Board move, "Out of Camera". CARRIED.

Public Relations and Fundraising Committee – None.

Southern Ontario Library Service - None

Federation of Ontario Public Libraries – None

Correspondence – None

Health and Safety – None

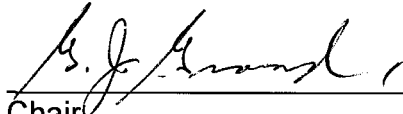
Other Business

18-103 Moved by D. Feenstra, seconded by J. Rymal that the St. Thomas Public Library Board allow T. Metcalf a leave of absence for February and March 2019. CARRIED.

Adjournment

18-104 Moved by L. Baldwin-Sands, seconded by P. Thornton that the meeting adjourn at 5:15 p.m. CARRIED.

Next Meeting: January 16th, 2019



Chair



Secretary