

Agenda
Board Meeting
St. Thomas Public Library Board
January 16th, 2019
4:15 p.m. Carolyn Kneeshaw Board Room

Mission of the St. Thomas Public Library

We Connect

- | | | |
|--|--|--------|
| 1. Adoption of Agenda | | MOTION |
| 2. Declaration of Pecuniary Interest | | |
| 3. Minutes from Meetings | | |
| 3.1 Minutes of Meeting December 19 th , 2018 | | MOTION |
| 4. Matters Arising from the Minutes | | |
| 5. Management Team Reports | | |
| 5.1 CEO Report | | REPORT |
| 5.1.1 Fundraising Report | | REPORT |
| 5.1.2 2019 Holiday Closures | | MOTION |
| 5.2 Management Reports | | |
| 5.2.1 Manager Introductions | | |
| 5.2.2 Visioning Tour | | |
| 5.3 Friends | | |
| 5.3.1 Friends Book Sales Report – December 2018 | | REPORT |
| 6. Reports - Standing Committees - Reports | | |
| 6.1 Finance Committee | | |
| 6.1.1 Revenue and Expenditure Statement December 31 st , 2018 | | MOTION |
| 6.2 Personnel Committee - None | | |
| 6.3 Public Relations and Fundraising Committee - None | | |
| 6.4 Southern Ontario Library Service - None | | |
| 6.5 Federation of Ontario Public Libraries - None | | |
| 6.6 Policies: Section 01 Board Policies | | |
| 00 Organizational By-Law – Foundation Policy | | MOTION |
| 01 Mission Statement | | MOTION |
| 02 Planning | | MOTION |
| 03 Organization | | MOTION |
| 04 Meetings | | MOTION |

- | | | |
|-----|--|------------|
| 05 | Minutes – Agendas and Reports | MOTION |
| 06 | Standing Committees | MOTION |
| 07 | Duties and Responsibilities of Standing Committees | MOTION |
| 08 | Advocacy | MOTION |
| 09 | Policy | MOTION |
| 10 | Code of Ethics | MOTION |
| 11 | Retention Policy and Schedules | MOTION |
| 12 | By-Laws and Retention Schedules - City | MOTION |
| 13 | Conflict of Interest | MOTION |
| 14 | Board Succession Planning | MOTION |
| 15 | Job Descriptions | |
| | 15-01 Board Chair | MOTION |
| | 15-02 Board Vice-Chair | MOTION |
| | 15-03 Board Member | MOTION |
| 16 | Library and Political Elections Policy | MOTION |
| | | |
| 6.7 | Board Committee Nominations | |
| | 6.7.1 Finance Committee | MOTION |
| | 6.7.2 Public Relations and Fundraising Committee | MOTION |
| | 6.7.3 Personnel Committee | MOTION |
| | 6.7.4 Representative to Southern Ontario Library Service | MOTION |
| | 6.7.5 Representative to Federation of Ontario Public Libraries | MOTION |
| | | |
| 7. | Correspondence | |
| | 7.1 Email – SOLS, Anne Marie Madziak | DISCUSSION |
| | | |
| 8. | Health and Safety - None | |
| | | |
| 9. | Other Business | |
| | 9.1 Board Contact List Distributed | |
| | 9.2 Board Photos for Website | |
| | | |
| 10. | Motion for Adjournment | MOTION |
| | | |
| 12. | Next Meeting – February 20 th , 2019 | |

Distributed at Meeting – Copy of CEO Performance Appraisal