

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
November 21st, 2018

The regular meeting of the St. Thomas Public Library Board was held at 4:15 p.m. on Wednesday, November 21st, 2018 in the Carolyn Kneeshaw Board Room, St. Thomas Public Library.

Present: Greg Grondin, Chair; Terry Metcalf, Vice-Chair; JoAnn Dunn; Deanne Feenstra; Kelly Hoogstra; Steve Wookey; Deb Laverty; Elizabeth Bourque;

Staff: Heather Robinson - CEO; Sarah Macintyre; Aaron DeVries; Dana Vanzanten; Amber-Lyn Sitland

Regrets: Joan Rymal;

Approval of Agenda

18-85 Moved by D. Laverty, seconded by J. Dunn that the agenda be adopted as presented. CARRIED.

Declaration of Pecuniary Interest - There was none declared.

Minutes of October 24th, 2018

18-86 Moved by J. Dunn, seconded by E. Bourque that the Minutes of the Meeting of October 24th, 2018 be approved as presented. CARRIED.

Matters Arising from the Minutes – There was none.

Management Team Reports

CEO's Report - Received for information

Budget 2019-2020 - Received for information

Board Self Evaluation - Received for information

18-87 Policy # 03-04 Regulations – Schedule of Fees and Fines
Moved by T. Metcalf, seconded by S. Wookey that St. Thomas Public Library Board approve the revised Policy: Regulations - Schedule of Fees and Fines as presented. CARRIED.

Management Reports

Ontario Public Library Week - Received for information

OLA Advocacy Committee Meeting - Received for information

Sensource Traffic Counter - Received for information

Fundraising Report - Received for information

Library Spaces - Presentation

Friends

Friends Book Sales Report – October 2018 - Received for information.

Friends Liaison Report – October 2018 - Received for information.

Reports - Standing Committees

Finance

- 18-88 Revenue and Expenditures October 31st, 2018 Statement
Moved by T. Metcalf, seconded by J. Dunn that St. Thomas Public Library Board approve the October 31st, 2018 Revenue and Expenditure Statement as presented. CARRIED.
- 18-89 Trust Fund Statement October 31st, 2018
Moved by T. Metcalf, seconded by E. Bourque that St. Thomas Public Library Board approve the October 31st, 2018 Trust Fund Statement as presented. CARRIED.

Personnel Committee - None

Public Relations and Fundraising Committee – None.

Southern Ontario Library Service - Received for information

Governance Resources - Received for information
10 Things You Need To Know – New Board Members - Received for information
Message from OLBA President - Received for information
Powered by the People - Received for information

Federation of Ontario Public Libraries - Received for information.

Correspondence – Stephen Abram email - Michael Tibollo -Email


Health and Safety – None

Other Business – None.

Adjournment

18-90 Moved by K. Hoogstra, seconded by S. Wookey that the meeting adjourn at 4:53 p.m. CARRIED.

Next Meeting: December 19th, 2018


Chair


Secretary