

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
February 21st, 2018

The regular meeting of the St. Thomas Public Library Board was held at 4:15 p.m. on Wednesday, February 21st, 2018 in the Carolyn Kneeshaw Board Room, St. Thomas Public Library.

Present: Greg Grondin, Chair; Joan Rymal; Kelly Hoogstra; Elizabeth Bourque; Steve Wookey; Deb Laverty;

Staff: Heather Robinson - CEO; Sarah Macintyre; Aaron DeVries; Dana Vanzanten; Amber-Lyn Sitland

Regrets: Terry Metcalf, Vice-Chair; JoAnn Dunn; Deanne Feenstra

Approval of Agenda

18-07 Moved by S. Wookey, seconded by J. Rymal that the agenda be adopted as presented with the addition of the Strategic Plan document added to "Other Business". CARRIED.

Declaration of Pecuniary Interest - There was none declared.

Minutes of January 17th, 2018

18-08 Moved by S. Wookey, seconded by J. Rymal that the Minutes of the Meeting of January 17th, 2018 be approved. CARRIED.

Matters Arising from the Minutes – There was none.

Reports - Staff

CEO's Report - Received for information

Rogers Television Taping - Received for information. K. Hoogstra has volunteered to be interviewed.

Board Policies and Other Documents - Received for information

Lower Courtyard Plans

18-09 Moved by S. Wookey, seconded by E. Bourque that St. Thomas Public Library the redesign of the Lower Courtyard be approved. CARRIED. The Friends donations to the Library may be used for the project. The Friends Executive will be consulted.

Memorial Arena Satellite

18-10 Moved by J. Rymal, seconded by D. Laverty that continuing with the investigation of Memorial Arena as a possible satellite location be approved. CARRIED.

Management Team Reports

Staff Report

18-11 Moved by E. Bourque, seconded by D. Lavery that St. Thomas Public Library not proceed with the installation of cameras or the hiring of a security guard. CARRIED.

Incident Report Summary – Received for information.

CMHA Partnership Report – Received for information.

Psychological Health and Safety Survey– Received for information.

Psychological Health and Safety Meeting Notes– Received for information.

Policies

18-12 Policy: Mission Statement
Moved by K. Hoogstra, seconded by J. Rymal that St. Thomas Public Library Board approve the revised Policy with the new Mission Statement as presented. CARRIED.

Friends Book Sales Report – January 2018- Received for information.

Friends Liaison Report – January 2018 - Received for information.

Reports - Standing Committees

Finance

18-13 Revenue and Expenditures December 31st, 2017 Statement
Moved by S. Wookey, seconded by E. Bourque that St. Thomas Public Library Board approve the December 31st, 2017 Revenue and Expenditure Statement as presented. CARRIED.

18-14 Revenue and Expenditures January 31st, 2018 Statement
Moved by J. Rymal, seconded by S. Wookey that St. Thomas Public Library Board approve the January 31st, 2018 Revenue and Expenditure Statement as presented. CARRIED.

18-15 Trust Fund Statement January 31st, 2018
Moved by S. Wookey, seconded by J. Rymal that St. Thomas Public Library Board approve the December 31st, 2017 Trust Fund Statement as presented. CARRIED.

Personnel Committee- None

Public Relations and Fundraising Committee – None

Southern Ontario Library Service – None

Federation of Ontario Public Libraries – None

Correspondence – None

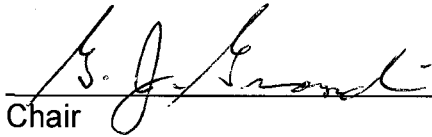
Health and Safety – None


Other Business – The finalized Strategic Plan document was distributed.

Adjournment

18-16 Moved by K. Hoogstra, seconded by S. Wookey that the meeting adjourn at 4:48 p.m. CARRIED.

Next Meeting: March 21st, 2018


Chair


Secretary