

Agenda
Board Meeting
St. Thomas Public Library Board
March 22nd, 2017
4:15 p.m. Carnegie Room

Mission of the St. Thomas Public Library

Enriching and enhancing our community by providing equitable access to information and ideas, and by fostering creativity and the joy of reading.

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| 1. Adoption of Agenda | MOTION |
| 2. Declaration of Pecuniary Interest | |
| 3. Minutes from Meetings | |
| 3.1 Minutes of Meeting February 15, 2017 | MOTION |
| 4. Matters Arising from the Minutes | |
| 5. Reports - Staff | |
| 5.1 CEO Report | REPORT |
| 5.1.1 CEO - Super Conference 2017 | REPORT |
| 5.1.2 2017 Library Board Stakeholder Activity | REPORT |
| 5.2 Library Activities | |
| 5.2.1 Managers Board Report | REPORT |
| 5.2.1.1 Room Usage Report | REPORT |
| 5.2.1.2 Studio Marketing Plan | REPORT |
| 5.2.1.3 Marketing Plan 2017 | REPORT |
| 5.2.1.4 Professional Development Brochure | REPORT |
| 5.2.2 Manager, Advocacy & Community Development
Super Conference 2017 | REPORT |
| 5.2.3 Manager, Access Services
Liveguage Report | REPORT |
| 5.2.4 Staff Newsletter | REPORT |
| 5.3 Friends | |
| 5.3.1 Friends Liaison Report | REPORT |
| 5.3.2 Friends Book Sales Report – February 2017 | REPORT |
| 6. Reports - Standing Committees - Reports | |
| 6.1 Finance and Building and Grounds | |
| 6.1.1 Revenue and Expenditure Statement February 28, 2017 | MOTION |
| 6.1.2 Trust Fund – February 28, 2017 | MOTION |

- 6.2 Southern Ontario Library Service
- 6.3 Personnel
 - 6.3.1 – IN CAMERA.
 - Personal matters about identifiable individuals MOTION
- 6.4 Fundraising and Public Relations
 - 6.4.1 Fundraising Committee Report to Board REPORT
 - 6.4.2 Meeting Minutes March 7, 2017 MOTION
- 6.5 Federation of Ontario Public Libraries
- 7. Correspondence
 - 7.1 Thank You Cards – Recipients of Special Edition Library Cards
- 8. Policies
 - 8.1 Job Description: Circulation Team Leader MOTION
 - 8.2 Job Description: Circulation Support Level 2 MOTION
 - 8.3 Job Description: Marketing Coordinator MOTION
 - 8.4 Job Description: Marketing Assistant MOTION
 - 8.5 Policy: Circulation #03-11 MOTION
 - 8.6 Policy: Regulations – Schedule of Fines and Fees #03-04 MOTION
 - 8.7 Policy: Social Media # 03-14 MOTION
 - 8.8 Policy: Facility #06-01 MOTION
 - 8.9 Policy: Privacy #03-06-1 MOTION
 - 8.10 Policy: Health & Safety #05-01 MOTION
- 9. Health and Safety
- 10. Other Business
- 11. Motion for Adjournment MOTION
- 12. Next Meeting – April 19, 2017

Distributed at Meeting: Library Survey
STaPLe (Spring 2017)