

Agenda
Board Meeting
St. Thomas Public Library Board
June 21st, 2017
4:15 p.m. Carolyn Kneeshaw Board Room

Mission of the St. Thomas Public Library

Enriching and enhancing our community by providing equitable access to information and ideas, and by fostering creativity and the joy of reading.

Welcome to new board member: Elizabeth Bourque

1. Adoption of Agenda MOTION
2. Declaration of Pecuniary Interest
3. Presentations:
 - 3.1 **2016 Financial Statements and 2016 CRA Registered Charity Information Return – Graham Scott Enns, LLP** MOTION
 - 3.2 **Rebranding Presentation - Jamie Hardy from Hardie & Company** REPORT
4. Minutes from Meetings
 - 4.1 Minutes of Meeting May 17, 2017 MOTION
5. Matters Arising from the Minutes
6. Reports - Staff
 - 6.1 CEO Report REPORT
 - 6.1.1 Plans for West End Garden REPORT
 - 6.2 Library Activities
 - 6.2.1 Managers Board Report REPORT
 - 6.2.2 Marketing Report – Manager, Advocacy & Community Devel. REPORT
 - 6.2.3 Strategic Planning Report REPORT
 - 6.2.4 Haunted Library Closure MOTION
 - 6.2.5 Staff Newsletter REPORT
 - 6.3 Friends
 - 6.3.1 Friends Book Sales Report – May 2017 REPORT
 - 6.3.2 Friends Liaison Report and Treasurer Report 2016-2017 REPORT
 - 6.4 Statistics (Jan – May 2017) REPORT
7. Reports - Standing Committees - Reports

- 7.1 Finance and Building and Grounds
 - 7.1.1 Revenue and Expenditure Statement May 31, 2017 MOTION
 - 7.1.2 Trust Fund – May 31, 2017 MOTION
- 7.2 Southern Ontario Library Service- None
- 7.3 Personnel- None
- 7.4 Fundraising and Public Relations - None
- 7.5 Federation of Ontario Public Libraries - None

8. Correspondence

- 8.1 Elgin St. Thomas Community Foundation - Bids for Benefit Letter
- 8.2 Letter from Breanna Pawlak - Appointment of Elizabeth Bourque

9. Policies

- 9.1 Job Description #02-10-3.1 Circulation Team Leader MOTION
- 9.2 Job Description #02-10-3.3 Circulation Support Level 2 MOTION
- 9.3 Organizational Chart Policy #02-10-0 MOTION

10. Health and Safety - None

11. Other Business - None

12. Motion for Adjournment

MOTION

13. Next Meeting – September 20th, 2017

Distributed: Updated Board Contact List