

Agenda  
Board Meeting  
St. Thomas Public Library Board  
January 18<sup>th</sup>, 2017  
4:15 p.m. Carolyn Kneeshaw Board Room

**Mission of the St. Thomas Public Library**

***Enriching and enhancing our community by providing equitable access to information and ideas, and by fostering creativity and the joy of reading.***

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|---|--------|
| 1. Adoption of Agenda                                     | MOTION |
| 2. Declaration of Pecuniary Interest                      |        |
| 3. Minutes from Meetings                                  |        |
| 3.1 Minutes of Meeting December 21 <sup>st</sup> , 2016   | MOTION |
| 4. Matters Arising from the Minutes                       |        |
| 5. Reports - Staff  |        |
| 5.1 CEO Report  | REPORT |
| 5.2 Library Activities                                    |        |
| 5.2.1 2016 Report   | REPORT |
| 5.2.2 Staff Newsletter                                    | REPORT |
| 5.3 Friends   |        |
| 5.3.1 Friends Liaison Report                              | REPORT |
| 5.3.2 Friends Book Sales Report – December 2016           | REPORT |
| 5.4 Statistics – January – December 2016                  | REPORT |
| 5.5 STEAM Centre  |        |
| 5.5.1 Final OLCF-RI Grant Interim Report                  | REPORT |
| 5.5.2 Budget  | REPORT |
| 5.5.3 Timeline  | REPORT |
| 6. Reports - Standing Committees - Reports                |        |
| 6.1 Finance and Building and Grounds                      |        |
| 6.1.1 Revenue and Expenditure Statement December 31, 2016 | MOTION |
| 6.1.2 Trust Fund – December 31, 2016                      | MOTION |
| 6.1.3 Palmer Maker Report – Andrew Gunn                   | REPORT |
| 6.2 Southern Ontario Library Service                      |        |
| 6.3 Personnel   |        |

6.4 Fundraising and Public Relations

6.5 Federation of Ontario Public Libraries

7. Correspondence

8. Policies

8.1 Job Description – Circulation Team leader

MOTION

9. Health and Safety

10. Other Business

10.1 Press Release – Rudi Denham's Award

REPORT

11. Motion for Adjournment

MOTION

12. Next Meeting – February 15, 2017

Distributed at Meeting: