

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
September 15, 2021
4:15 p.m. Zoom – Online Meeting

Mission of St. Thomas Public Library
We Connect

Present: Greg Grondin, Chair; Terry Metcalf, Vice-Chair; Councilor Joan Rymal; Councilor Lori Baldwin-Sands; Deanne Feenstra; Deb Laverty; Elizabeth Bourque; Peter Thornton; Pam Hedden

Staff: Heather Robinson, CEO; Aaron DeVries; Dana Vanzanten; Nadine Poulos; Tammi Hawley

Approval of Agenda

21-67 Moved by Joan Rymal, seconded by Peter Thornton; that the Agenda be adopted as presented; CARRIED.

Declaration of Pecuniary Interest – There was none declared.

Minutes of June 16, 2021

21-68 Moved by Terry Metcalf and seconded by Elizabeth Bourque that the Minutes of the Meeting of June 16, 2021, 2021 be approved as presented. CARRIED

Matters Arising from the Minutes – NONE

Considerations for 2022 Operating Budget – Received for Information

Management Team Reports

CEO Report – Received for Information

21-69 Privacy Statement (no changes)
Moved by Lori Baldwin-Sands and seconded by Joan Rymal that the policy be accepted as reviewed. CARRIED.

21-70 Canada's Anti-Span Legislation (CASL) Policy
Moved by Terry Metcalf and seconded by Elizabeth Bourque that the policy be accepted with the changes submitted. CARRIED.

21-71 Sponsorship Policy (no changes)
Moved by Terry Metcalf and seconded by Lori Baldwin-Sands that the Policy that the policy be tabled until next meeting. CARRIED.

21-72 Art in The Library Policy
Moved by Joan Rymal and seconded by Deanne Feenstra that the policy be accepted with the changes submitted. CARRIED

- 21-73 Signing Authority
Moved by Joan Rymal and seconded by Terry Metcalf that the policy be accepted as submitted. CARRIED

Reports – Standing Committees

Finance Committee

- 21-74 Moved by Terry Metcalf, seconded by Lori Baldwin-Sands that the Revenue and Expenditure Statement August 31, 2021 be approved as presented. CARRIED

Personnel Committee

- 21-75 Moved by Terry Metcalf, seconded by Lori Baldwin-Sands, that the Board go to In Camera. CARRIED.
- 21-76 Moved by Pam Hedden, seconded by Deanne Feenstra, to move Out of Camera.

Public Relations and Fundraising Committee – None

OLS Board Assembly Report - None

Federation of Ontario Public Libraries – None

Friends – Received for Information from Dana Vanzanten

- 21-78 Moved by Lori Baldwin-Sands, seconded by Terry Metcalf, that a letter expressing gratitude be sent to the Friends. CARRIED.

Correspondence – None

Health and Safety – Minutes of September 1, 2021

Other Business – Date for Finance Committee to discuss Operating Budget 2022

- 21-79 October 4th or 6th

Adjournment

- 21-80 Moved by Terry Metcalf, seconded by Elizabeth Bourque, that the meeting adjourns at 5:21 p.m. CARRIED

Next Meeting – October 20, 2021