

Agenda  
 Board Meeting  
 St. Thomas Public Library Board  
 January 20, 2021  
 4:15 p.m. Zoom – Online Meeting

**Mission of the St. Thomas Public Library**  
***We Connect***

- |    |   |              |
|----|---|--------------|
| 1. | Adoption of Agenda  | MOTION       |
| 2. | Declaration of Pecuniary Interest                               |              |
| 3. | Minutes from Meetings   |              |
|    | 3.1 Minutes of Meeting December 16, 2020                        | MOTION       |
| 4. | Matters Arising from the Minutes                                |              |
| 5. | Intellectual Freedom and Libraries (articles included)          |              |
|    | Dana Vanzanten, Programming and Community Development Manager   | PRESENTATION |
|    | 5.1 Intellectual Freedom Policy                                 | MOTION       |
|    | 5.2 Policies with Intellectual Freedom Additions                |              |
|    | 5.2.1 03-13 Programming   | MOTION       |
|    | 5.2.2 03-14 Social Media  | MOTION       |
|    | 5.2.3 03-02 Use of Electronic Resources                         | MOTION       |
|    | 5.2.4 03-15 Wireless Internet Use                               | MOTION       |
|    | 5.2.5 03-12 Children’s and Teens’ Services                      | MOTION       |
|    | 5.2.6 03-01 Collection Management                               | MOTION       |
|    | 5.2.7 03-16 Creators’ Community                                 | MOTION       |
|    | 5.2.8 06-01 Facility  | MOTION       |
|    | 5.2.9 03-10 Information and Readers’ Advisory Services          | MOTION       |
| 6. | Management Team Reports   |              |
|    | 6.1 CEO Report  | REPORT       |
|    | 6.1.2 Art Appraisal   | REPORT       |
|    | 6.1.3 Master Plan   | MOTION       |
|    | 6.2 Managers’ Report December 2020                              | REPORT       |
|    | 6.2.1 Organizational Chart                                      | REPORT       |
|    | 6.2.2 Administrative Clerk/Wellness Coordinator Job Description | MOTION       |
|    | 6.2.3 Caretaker Job Description                                 | MOTION       |
|    | 6.2.4 Maintenance Worker Job Description                        | MOTION       |
|    | 6.2.5 Regulations-Schedule of Fees and Fines                    | MOTION       |
|    | 6.2.6 Shelving Estimate   | MOTION       |
|    | 6.2.7 04-06 Fund Development and Gift Acceptance Policy         | MOTION       |
|    | 6.2.8 Courtyard Naming Opportunities                            | REPORT       |
|    | 6.2.9 Sponsor a Shelf   | REPORT       |
| 7. | Reports - Standing Committees – Reports                         |              |
|    | 7.1 Finance Committee   |              |
|    | 7.1.1 Revenue and Expenditure Statement December 31st, 2020     | DEFERRED     |

7.2 Personnel Committee

IN CAMERA

7.3 Public Relations and Fundraising Committee - None

7.4 Southern Ontario Library Service - None

7.5 Federation of Ontario Public Libraries – None

7.6 Friends - None

8. Correspondence – None

9. Health and Safety - Joint Health and Safety Committee Report - None

10. Other Business – None

11. Motion for Adjournment

MOTION

12. Next Meeting – February 17, 2021

Distributed at Meeting: