

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
May 19, 2021
4:15 p.m. Zoom – Online Meeting

Mission of St. Thomas Public Library
We Connect

Present: Greg Grondin, Chair; Terry Metcalf, Vice-Chair; Councillor Joan Rymal; Councillor Lori Baldwin-Sands; Deanne Feenstra; Deb Laverty; Elizabeth Bourque; Peter Thornton

Absent: Pam Hedden

Staff: Heather Robinson, CEO; Aaron DeVries; Dana Vanzanten; Nadine Poulos; Tammi Hawley; Cindy Cookson

Approval of Agenda

21-44 Moved by Joan Rymal, seconded by Lori Baldwin-Sands that the agenda be adopted as presented with the 2020 Draft Audited Financial Statements presentation moved to June 16th meeting; CARRIED.

Declaration of Pecuniary Interest – There was none declared.

Minutes of April 21, 2021

21-45 Moved by Joan Rymal and seconded by Deanne Feenstra that the Minutes of the Meeting of April 21, 2021 be approved as presented. CARRIED

Matters Arising from the Minutes – NONE

Management Team Reports

CEO Report – Received for Information

21-46 Master Plan Funding
Moved by Terry Metcalf and seconded by Lori Baldwin-Sands that the plan be accepted as submitted. CARRIED.

21-47 Annual Survey 2020
Moved by Elizabeth Bourque and seconded by Deb Laverty that the survey be accepted as submitted. CARRIED.

21-48 Retention Policy and Schedule for Library Board Records
Moved by Deb Laverty and seconded by Joan Rymal that the Policy be accepted as reviewed. CARRIED.

21-49 CELA Letter
Moved by Lori Baldwin-Sands and seconded by Peter Thornton that the letter also be sent to Carla Qualtrough, the Minister of Employment, Workforce Development and Chrystia Freeland, the Deputy Prime Minister and Minister of Finance. CARRIED

Managers' Report – Received for Information

21-50 DEI Policy
Moved by Lori Baldwin-Sands and seconded by Elizabeth Bourque that the policy be accepted as presented. CARRIED.

Reports – Standing Committees

Finance Committee

21-51 Moved by Terry Metcalf, seconded by Deanne Feenstra that the Revenue and Expenditure Statement April 30, 2021 be approved as presented. CARRIED

21-52 Moved by Terry Metcalf, seconded by Peter Thornton, that the Designated Deferred Funds April 30, 2021 be approved as presented. CARRIED.

Personnel Committee – None

Public Relations and Fundraising Committee – None

OLS Board Assembly Report - Received for Information

Federation of Ontario Public Libraries – None

Friends – None

Correspondence – None

Health and Safety – None

Other Business – None

Adjournment

21.53 Moved by Elizabeth Bourque, seconded by Joan Rymal that the meeting adjourns at 4:35 p.m. CARRIED

Next Meeting – June 16, 2021