

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
December 15, 2021
4:15 p.m. Zoom – Online Meeting

Mission of the St. Thomas Public Library
We Connect

Present: Greg Grondin, Chair; Terry Metcalf, Vice-Chair; Councillor Joan Rymal; Councillor Lori Baldwin-Sands; Deanne Feenstra; Elizabeth Bourque; Pam Hedden; Deb Laverty; Peter Thornton

Staff: Heather Robinson, CEO; Aaron DeVries; Dana Vanzanten; Tammi Hawley; Jess Kovacs

Regrets: Nadine Poulos

Approval of Agenda

21-105 Moved by Lori Baldwin-Sands, seconded by Pam Hedden, that the Agenda be adopted as presented; CARRIED.

Declaration of Pecuniary Interest – There was none declared.

Minutes from November 17, 2021

21-106 Moved by Elizabeth Bourque, seconded by Joan Rymal, that the Minutes be accepted as presented; CARRIED.

Matters Arising from the Minutes – NONE

Management Team Reports

CEO Report – Received for Information

21-107 Strategic Plan Extension
Moved by Lori Baldwin-Sands, seconded by Peter Thornton, that the Strategic Plan be extended into 2022; CARRIED

21-108 Procedure for Informal Conflict Resolution
Moved by Elizabeth Bourque, seconded by Joan Rymal that the Procedure for Informal Conflict Resolution be approved with changes recommended; CARRIED

Management Team Reports – Received for Information

21-109 Public Art Donation
Deferred to next meeting

21-110 Public Fund Development and Guilt Acceptance Policy
Deferred to next meeting

Reports - Standing Committees

Finance Committee

- 21-111 Revenue and Expenditure Statement
Moved by Terry Metcalf, seconded by Lori Baldwin-Sands that the Revenue and Expenditure Statement be approved as presented; CARRIED
- 21-112 Designated Deferred Funds Transfers for 2021
Moved by Terry Metcalf, seconded by Joan Rymal that the Designated Deferred Funds Transfer be approved as presented; CARRIED

Personnel Committee

- 21-113 Moved by Elizabeth Bourque, seconded by Peter Thornton, that the Board go to In Camera: CARRIED.
- 21-114 Moved by Terry Metcalf, seconded by Joan Rymal, that the Board move out of Camera; CARRIED.
- 21-115 Moved by Terry Metcalf, seconded by Lori Baldwin-Sands that the vision care plan for non-union be the same as the union; CARRIED.

Public Relations and Fundraising Committee – None

OLS Board Assembly Report - Received for Information

Federation of Ontario Public Libraries – None

Friends – Received for Information

Correspondence – None

Health and Safety – None

Other Business – None

Motion for Adjournment

- 21-116 Moved by Lori Baldwin-Sands, seconded by Deb Laverty that the meeting be adjourned at 4:45 p.m.; CARRIED.

Next Meeting – January 19, 2022