

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
November 17, 2021
4:15 p.m. Zoom – Online Meeting

Mission of the St. Thomas Public Library
We Connect

Present: Greg Grondin, Chair; Terry Metcalf, Vice-Chair; Councillor Joan Rymal; Councillor Lori Baldwin-Sands; Deanne Feenstra; Elizabeth Bourque; Pam Hedden; Deb Laverty; Peter Thornton

Staff: Heather Robinson, CEO; Aaron DeVries; Dana Vanzanten; Nadine Poulos

Approval of Agenda

21-97 Moved by Lori Baldwin-Sands, seconded by Peter Thornton, that the Agenda be adopted as presented; CARRIED

Declaration of Pecuniary Interest – There was none declared.

Matters Arising from the Minutes – NONE

Management Team Reports

CEO Report – Received for Information

21-98 Vaccination Policy
Moved by Peter Thornton, seconded by Terry Metcalf that the City of St. Thomas' Vaccination Policy be adopted by the Library; CARRIED

21-99 CEO Performance Appraisal
Moved by Lori Baldwin-Sands, seconded by Pam Hedden that the CEO Performance Appraisal be approved as presented; CARRIED

21-100 Holiday Schedule for 2022
Moved by Deb Laverty, seconded by Joan Rymal that the Holiday Schedule for 2022 be approved as presented; CARRIED

21-101 Courtyard Project
Moved by Terry Metcalf, seconded by Deanne Feenstra that the Courtyard project should proceed with the knowledge that it may cost significantly more; CARRIED

- 21-102 Organizational Chart
Moved by Joan Rymal, seconded by Deb Laverty that the changes to the organizational chart be approved as presented; CARRIED

Finance Committee

- 21-103 Revenue and Expenditure Statement
Moved by Terry Metcalf, seconded by Joan Rymal that the Revenue and Expenditure Statement be approved as presented; CARRIED

- 21-104 Designated Deferred Funds Statement
Moved by Terry Metcalf, seconded by Lori Baldwin-Sands that the Designated Deferred Funds Statement be approved as presented; CARRIED

Motion for Adjournment

Moved by Joan Rymal, seconded by Lori Baldwin-Sands that the meeting be adjourned at 4:10 p.m.; CARRIED.