

MINUTES  
ST. THOMAS PUBLIC LIBRARY BOARD  
February 16, 2022  
4:15 p.m. Zoom – Online Meeting

**Mission of the St. Thomas Public Library**  
***We Connect***

Present: Greg Grondin, Chair; Terry Metcalf, Vice-Chair; Councillor Joan Rymal; Councillor Lori Baldwin-Sands; Deanne Feenstra; Elizabeth Bourque; Pam Hedden; Deb Laverty; Peter Thornton

Staff: Heather Robinson, CEO; Aaron DeVries; Dana Vanzanten; Nadine Poulos; Tammi Hawley; Amelia Bainbridge; Darlene Vreman.

**Approval of Agenda**

22-11 Moved by Peter Thornton, seconded by Lori Baldwin-Sands, that the Agenda be adopted as presented; CARRIED.

**Declaration of Pecuniary Interest** – There was none declared.

**Minutes from January 19, 2021**

22-12 Moved by Elizabeth Bourque, seconded by Lori Baldwin-Sands, that the Minutes be accepted as presented; CARRIED.

**Matters Arising from the Minutes** – NONE

**Management Team Reports**

**CEO Report – Received for Information**

22-13 Human Resource Management Policy  
Moved by Elizabeth Bourque, seconded by Joan Rymal, that the policy be approved as presented; CARRIED.

22-14 Criminal Record Search Policy  
Moved by Lori Baldwin-Sands, seconded by Deanne Feenstra that the policy be approved as presented; CARRIED

**Library Services Report – Received for Information**

**Reports - Standing Committees**

## **Finance Committee**

22-15        Revenue and Expenditure Statement  
Moved by Terry Metcalf, seconded by Lori Baldwin-Sands that the Revenue and Expenditure Report be approved as presented; CARRIED

22-16        Designated Deferred Funds Statement  
Moved by Terry Metcalf, seconded by Peter Thornton that the Designated Deferred Funds Report be approved as presented; CARRIED

## **Personnel Committee - None**

**Public Relations and Fundraising Committee – None**

**OLS Board Assembly Report - None**

**Federation of Ontario Public Libraries – None**

**Friends – None**

**Correspondence – None**

**Health and Safety – None**

**Other Business – None**

## **Motion for Adjournment**

22-17        Moved by Deanne Feenstra, seconded by Joan Rymal, that the meeting be adjourned at 4:46 p.m.; CARRIED.

**Next Meeting – March 16, 2022 @ 3:30 pm**