

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
April 20, 2022
4:15 p.m. Zoom – Online Meeting

Mission of the St. Thomas Public Library
We Connect

Present: Greg Grondin, Chair; Terry Metcalf, Vice-Chair; Councillor Joan Rymal; Councillor Lori Baldwin-Sands; Deanne Feenstra; Elizabeth Bourque; Deb Laverty; Peter Thornton

Staff: Heather Robinson, CEO; Aaron DeVries; Dana Vanzanten; Nadine Poulos; Tammi Hawley

Guests: Beth Ross; Greg Young; Katherine Slimman (TCI Management Consultants) Caroline Smith (Hossack & Associates Architects);

Absent: Pam Hedden

Approval of Agenda

22-18 Moved by Elizabeth Bourque, seconded by Lori Baldwin-Sands, that the Agenda be adopted as presented; CARRIED.

Declaration of Pecuniary Interest – There was none declared.

Minutes from February 16, 2021

22-19 Moved by Joan Rymal, seconded by Peter Thornton, that the Minutes be accepted as presented; CARRIED.

Matters Arising from the Minutes – NONE

Management Team Reports

CEO Report – Received for Information

22-20 Face Covering in Enclosed Public Spaces & Enclosed Employee Spaces Policies
Moved by Terry Metcalf, seconded by Joan Rymal, that the policies be rescinded; CARRIED.

22-21 Right to Disconnect Policy
Moved by Elizabeth Bourque, seconded by Joan Rymal that the policy be approved with a small amendment; CARRIED

Library Services Report – Received for Information

- 22-22 Library Van Proposal
Moved by Lori Baldwin Sands, seconded by Deanne Feenstra that staff continue to investigate the possibility of purchasing a van for the library; CARRIED.
- 22-23 Evergreen Proposal Presentation
Moved by Terry Metcalf, seconded by Elizabeth Bourque, that the Library support an ILS migration from Sierra to Evergreen, with hosting, support, and maintenance provided by Equinox Open Library Initiative; CARRIED

Moved by Terry Metcalf, seconded by Peter Thornton, that any migration costs required in advance be taken from designated deferred funds to avoid overspending in the operating budget, if needed; CARRIED.
- 22-24 Regulations – Schedule of Fees and Fines Policy
Moved by Lori Baldwin Sands, seconded by Deanne Feenstra, that the policy be accepted as amended: CARRIED.

Reports - Standing Committees

Finance Committee

- 22-25 Revenue and Expenditure Statement
Moved by Terry Metcalf, seconded by Lori Baldwin-Sands that the Revenue and Expenditure Report be approved as presented; CARRIED

Personnel Committee - None

Public Relations and Fundraising Committee – None

OLS Board Assembly Report - For information

Federation of Ontario Public Libraries – None

Friends – For Information

Correspondence – None

Health and Safety – None

Other Business – None

Motion for Adjournment

- 22-26 Moved by Joan Rymal, seconded by Lori Baldwin Sands, that the meeting be adjourned at 5:20 p.m.; CARRIED.

Next Meeting – May 18, 2022 @ 4:15 pm