

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
October 21st, 2020

The meeting of the St. Thomas Public Library Board was held at 4:15 p.m. on Wednesday, October 21st, 2020 via Zoom Online

Present: Greg Grondin, Chair; Terry Metcalf Vice-Chair; Councillor Joan Rymal; Councillor Lori Baldwin-Sands; Deanne Feenstra; Peter Thornton; Deb Laverty; Elizabeth Bourque;

Staff: Heather Robinson - CEO; Aaron DeVries; Dana Vanzanten; Nadine Poulos; Amber-Lyn Sitland

Absent: Pam Hedden;

Addition to the Agenda – FOPL Report

Approval of Agenda

20-66 Moved by L. Baldwin-Sands, seconded by J. Rymal that the agenda be adopted as presented. CARRIED.

Declaration of Pecuniary Interest - There were none declared.

Minutes of September 9th, 2020

20-67 Moved by E. Bourque, seconded by Peter Thornton that the Minutes of the Meeting of September 9th, 2020 be approved as presented. CARRIED.

Matters Arising from the Minutes - None

Management Team Reports

CEO Report – Received for information

20-68 2021 Operating Budget
Moved by T. Metcalf, seconded by J. Rymal that St. Thomas Public Library Board approve the 2021 Operating Budget as presented CARRIED.

20-69 STPL Pandemic Plan
Moved by J. Rymal, seconded by L. Baldwin-Sands that St. Thomas Public Library Board approve the STPL Pandemic Plan as presented. CARRIED.

20-70 STPL Master Plan RFP
Moved by T. Metcalf, seconded by E. Bourque that St. Thomas Public Library Board approve STPL Master Plan RFP as presented. CARRIED.

Managers Report – Received for information

20-71 Customer Service Desk
Moved by J. Rymal, seconded by P. Thornton that St. Thomas Public Library Board approve the Customer Service Desk as presented CARRIED.

20-72 Policy #03-04 Regulations- Schedule of Fees & Fines
Moved by T. Metcalf, seconded by J. Rymal that St. Thomas Public Library Board approve the Policy #03-04 Regulations- Schedule of Fees & Fines as presented CARRIED

Reports - Standing Committees

Finance

20-73 Revenue and Expenditures September 30th, 2020 Statement
Moved by T. Metcalf, seconded by P. Thornton that St. Thomas Public Library Board approve the September 30th, 2020 Revenue and Expenditure Statement as presented. CARRIED.

Personnel Committee - None

Public Relations and Fundraising Committee - None

Southern Ontario Library Service – None

Federation of Ontario Public Libraries

It was noted that an email was sent out stating that FOPL has parted ways with the current CEO Stephen Abrams and that recruitment for his replacement will begin soon.

Friends of St. Thomas Public Library – None

Correspondence - None

Health and Safety

Health & Safety Committee Report - None

Other Business - None

Adjournment

20-74 Moved by L. Baldwin-Sands, seconded by E. Bourque that the meeting adjourn at 4:32 pm. CARRIED.

Next Meeting – November 18th, 2020.

Chair

Secretary