

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
June 16, 2021
4:15 p.m. Zoom – Online Meeting

Mission of St. Thomas Public Library
We Connect

Present: Greg Grondin, Chair; Terry Metcalf, Vice-Chair; Councilor Joan Rymal; Councilor Lori Baldwin-Sands; Deanne Feenstra; Deb Laverty; Elizabeth Bourque; Peter Thornton; Pam Hedden

Staff: Heather Robinson, CEO; Aaron DeVries; Dana Vanzanten; Nadine Poulos; Tammi Hawley; Stephanie Holt

Guest: Christene Scrimgeour

Approval of Agenda

21-54 Moved by Lori Baldwin-Sands, seconded by Terry Metcalf; that the Agenda be adopted as presented with 6.2.1 Land Acknowledgement Policy, and 6.2.3 Land Acknowledgement Statement be deferred to fall meeting; CARRIED.

Declaration of Pecuniary Interest – There was none declared.

Minutes of May 19, 2021

21-55 Moved by Elizabeth Bourque and seconded by Joan Rymal that the Minutes of the Meeting of May 19, 2021 be approved as presented. CARRIED

Matters Arising from the Minutes – NONE

2020 Draft Audited Financial Statements

21-56 Moved by Terry Metcalf and seconded by Peter Thornton that the Draft Audited Financial Statement be approved as submitted. CARRIED

Management Team Reports

CEO Report – Received for Information

21-57 CEO/Chief Librarian Job Description
Moved by Joan Rymal and seconded by Deb Laverty that the policy be accepted as reviewed. CARRIED.

21-58 General Finance Policy
Moved by Terry Metcalf and seconded by Lori Baldwin-Sands that the policy be accepted with the changes submitted. CARRIED.

21-59 Privacy Policy
Moved by Deb Laverty and seconded by Elizabeth Bourque that the Policy that the policy be accepted as reviewed. CARRIED.

- 21-60 Health & Safety Policy
Moved by Terry Metcalf and seconded by Lori Baldwin-Sands that the policy be accepted as reviewed. CARRIED

Managers' Report – Received for Information

- 21-61 Striving Towards Digital Equity Grant Support
Moved by Lori Baldwin-Sands, seconded by Elizabeth Bourque, that a letter be sent on behalf of the Board in support of Community Foundations of Canada.

Reports – Standing Committees

Finance Committee

- 21-62 Moved by Terry Metcalf, seconded by Joan Rymal that the Revenue and Expenditure Statement May 31, 2021 be approved as presented. CARRIED

Personnel Committee

- 21-63 Moved by Terry Metcalf, seconded by Pam Hedden, that the Board go to In Camera. CARRIED.
- 21-64 Moved by Deb Laverty, seconded by Peter Thornton, to move Out of Camera.
- 21-65 Moved by Joan Rymal, seconded by Deb Laverty, to approve a leave of absence for one year for an employee. CARRIED.

Public Relations and Fundraising Committee – None

OLS Board Assembly Report - Received for Information

Federation of Ontario Public Libraries – None

Friends – None

Correspondence – None

Health and Safety – None

Other Business – None

Adjournment

- 21.66 Moved by Lori Baldwin-Sands, seconded by Deb Laverty, that the meeting adjourns at 4:42 p.m. CARRIED

Next Meeting – September 15, 2021