

MINUTES
ST. THOMAS PUBLIC LIBRARY BOARD
December 16th, 2020

The meeting of the St. Thomas Public Library Board was held at 4:15 p.m. on Wednesday, December 16th, 2020 via Zoom Online

Present: Greg Grondin, Chair; Terry Metcalf Vice-Chair; Councillor Joan Rymal; Councillor Lori Baldwin-Sands; Deanne Feenstra; Peter Thornton; Deb Laverty; Elizabeth Bourque; Pam Hedden;

Staff: Heather Robinson - CEO; Aaron DeVries; Dana Vanzanten; Nadine Poulos; Amber-Lyn Sitland

Guests: Cindy Cookson, Darlene Vreman

Addition to the Agenda

Approval of Agenda

20-75 Moved by L. Baldwin-Sands, seconded by E. Bourque that the agenda be adopted as presented. CARRIED.

Elgin County Service Delivery Review – Presentation

Warden Tom Marks, Brian Masschaele, Cultural Services & Julie Gonyou, CAO

Declaration of Pecuniary Interest - There were none declared.

Minutes of October 21st, 2020

20-76 Moved by J. Rymal, seconded T. Metcalf that the Minutes of the Meeting of October 21st, 2020 be approved as presented. CARRIED.

Matters Arising from the Minutes - None

Management Team Reports

CEO Report – Received for information

20-77 Art Donation
Moved by T. Metcalf, seconded by L. Baldwin-Sands that St. Thomas Public Library Board approve the Art Donation as presented CARRIED.

It was noted that H. Robinson will investigate having all of the Library's art appraised.

User Survey Week Results - Received for information

20-78 Pandemic Policy
Moved by J. Rymal, seconded by P. Thornton that St. Thomas Public Library Board approve the Pandemic Policy as presented and to be edited into Policy Format CARRIED.

Results of Board Self Evaluation - Received for information
It was suggested that the Board look over the document, consider items for future planning and development for discussion at the January board meeting. The request was made to highlight items that ranked a three for discussion on future agendas.

Managers Report – Received for information

Reports - Standing Committees

Finance

Revenue and Expenditures November 30th, 2020 Statement
20-79 Moved by T. Metcalf, seconded by L. Baldwin-Sands that St. Thomas Public Library Board approve the November 30th, 2020 Revenue and Expenditure Statement as presented. CARRIED.

Health and Safety

Health & Safety Committee Report – Received for information
Naloxone training for staff was discussed. Staff are investigating not only naloxone training but also Bag Valve Mask Training from St. Johns Ambulance.

Other Business –

Extend the Non-Union By-Law

20-80 Moved by T. Metcalf, seconded by J. Rymal that St. Thomas Public Library Board approve the extension of the by-law to December 31, 2020 to coincide with the extension of the Collective Agreement. CARRIED.

Personnel Committee - In Camera Session

20-81 Moved by E. Bourque, seconded by P. Thornton that the St. Thomas Public Library Board move, “In Camera” to discuss Personal matters about an identifiable individual. CARRIED.

20-82 Moved by P. Thornton, seconded by L. Baldwin-Sands, that the St. Thomas Public Library Board move, “Out of Camera”. CARRIED.

Public Relations and Fundraising Committee - None

Southern Ontario Library Service – None

Federation of Ontario Public Libraries – None

Friends of St. Thomas Public Library – None

Correspondence - None

Adjournment

20-82 Moved by E. Bourque, seconded by D. Feenstra that the meeting adjourn at 5:30pm. CARRIED.

Next Meeting – January 20th, 2021

Chair

Secretary